ARTIST BRIEF: Street Libraries Project

1. Introduction

Lane Cove is an urban hub of cafes, businesses, retail and services. One of the ways Lane Cove Council aims to support and further enhance this atmosphere is through the integration of public art.

The Street Libraries Project encourages the community to donate, swap and borrow books from mini wooden houses located within community parks and streets. By decorating with painted artworks, the Libraries enliven the local streetscape, raising awareness of the Libraries and reducing the likelihood of vandalism. The Libraries may be relocated, and as such, Lane Cove Council cannot guarantee how long each Library will remain at its original site.

Council is seeking original, colourful and appropriate designs for four Street Libraries in the community. Successful proposals will engage with a literary theme and/or convey a sense of the local area.

The final designs need to be of a high standard in both concept and execution, while recognising public safety concerns and durability.

2. Eligibility

The project is open to artists who:

- Reside in the local area and greater Sydney;
- Have their design approved by Lane Cove Council.

All eligible applicants, regardless of race, sex, religion, nationality, origin or disability, will be considered. In an effort to compile a diverse collection of artwork and artists, individuals will be awarded no more than two commissions in a 12 month period. Applicants are able to submit one design or two designs maximum.

3. Details of the Project

3.1 Design Specifications

Designs need to:

- Be original, colourful, appropriate for public display and engage with a literary theme and/or convey a sense of the local area.

- Replicate the dimensions of each Street Library: 56cm (h) x 53cm (w) x 36cm (d)
The artwork must cover all exterior sides of the Library and any text must be minimal. The interior of the Library must also be painted in a light neutral colour.

Consideration must be given to a circular area of approximately 15cm diameter which will be covered by a Love Where You Read sticker by Council.

To reduce the likelihood of graffiti tagging occurring, designs must only have small areas of block colour.

Designs must be an original artwork with Copyright and Intellectual Property Rights remaining with the artist.

**Designs will not be approved if they:**

- Include trademarks, brand or business names, logos or copyrighted images.
- Contain images that resemble illegal graffiti or tags or content that is potentially offensive or sensitive in nature as determined by Lane Cove Council.
- Contain mixed media such as collage or gluing anything onto the Library.

### 3.2 Sites

There are four nominated sites within the Lane Cove Local Government Area that have been identified as the next locations for the project, subject to change over the life of the Libraries.
### 3.3 Project Timeline

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| Monday 28 January 2019   | Submission Deadline  
  *Completed submission to be emailed to [cultural@lanecove.nsw.gov.au](mailto:cultural@lanecove.nsw.gov.au) or in person/mailed to Lane Cove Council Civic Centre 48 Longueville Road, Lane Cove NSW 2066.|
| Friday 1 February 2019   | Artist agreement provided  
  A standard public art contract agreement will be executed thereafter between the artist and Lane Cove Council.|
| Between Monday 4 February - Friday 8 February 2019 | The artist must collect the Street Libraries from Council, completing the work within their own space. |
| Friday 22 February 2019  | The Street Libraries returned by COB. Artist must also provide a written biography (maximum 100 words) to be used along with the Artwork Background Statement for promotion. |
| From Monday 4 March 2019 | Council to install Street Libraries. |

### 4. Selection Process

The successful submissions will be public art commissions. As such, the artworks need to be of a high standard in both concept and execution, while recognising public safety concerns and durability. The commissioned artists will be paid a one-off payment of $750 (GST inc.) per Street Library.

Submissions will be selected on the basis of the applicant’s:

- Artistic and technical merit
- Quality of the design concept developed in response to the brief
- Demonstrated ability to deliver the project within set timeframes.

Following assessment of all submissions, applicants will be notified of the outcome via email.
5. Submission Requirements

Submissions must be emailed to Council’s Community and Cultural Events Assistant at cultural@lanecove.nsw.gov.au or in person/mailed to Lane Cove Council Civic Centre 48 Longueville Road, Lane Cove NSW 2066.

Submissions must include:

a. Completed application form.

b. Full colour sketch diagram or computer rendered image illustrating proposed artwork design and colour scheme using the design template provided

c. Full list of required materials including quantity of paint colours and any other art materials to be used

d. A project timeline for the two weeks of painting, accounting for all elements including individual coats (base, colour, top, etc.), drying, etc.

Applications must be received by Monday 28 January 2019. Submissions must comply with all of the submission requirements outlined above. Late and incomplete submissions may not be considered.

Successful Commissions Guidelines

- The commissioned artist must supply and only use appropriate outdoor weatherproof paint to complete the work in addition to applying a suitable clear protective top coat.

- Artists should understand that the finished work will be on functioning equipment that may require repair or be relocated at some point in time. As such, Lane Cove Council cannot guarantee how long the Libraries will remain at their original site.

- Successful submissions will receive a payment of $750 (GST inc.) on completion of the artwork. This will be paid within 30 days of completion of the work via cheque. Artists must provide their full name and postal address as reflected on their bank details. This must be submitted prior to the cheque being issued.
6. Frequently Asked Questions

What are the steps?

1. Prepare your submission including your application form, proposed design in full colour (using the template provided), full list of paint materials and your project timeline. Submissions must be received by **COB Monday 28 January 2019**.

2. Lane Cove Council will advise you if your application has been successful.

3. Once the design has been approved, Council will send through a standard public art contract agreement for you to read, sign and return.

4. Once the agreement has been received, Council will contact you to arrange a time to collect your materials.

5. Paint your work within the time frame as required (Monday 4 February 2019 - Friday 22 February 2019).

6. Return the work to Council by close of business on Friday 22 February.

7. Submit your full name and address postal address as reflected on their bank details by emailing cultural@lanecove.nsw.gov.au

What is provided?

Approved artists will be supplied with one or two Street Libraries depending on number of designs submitted. Artists need to supply their own painting space, paint, paint brushes, containers, water and any other equipment they deem necessary to complete their approved design.

How long do artworks last?

As the project is in its trial period, there is no guarantee on how long the works will last and if they will remain in their original location. Council will take steps to prevent the deterioration of the work including applying anti-graffiti coating and liaising with community custodians of the Libraries to ensure their upkeep is maintained.

More information

For more information contact Lane Cove Council’s Arts and Community Events Assistant on cultural@lanecove.nsw.gov.au or (02) 9911 3596.
Street Library Project - Application Form

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<tbody>
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<td>Residential Address</td>
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<td>Postal Address (if different)</td>
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<td>Contact Phone Number</td>
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<td>Email Address</td>
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<th>Artwork Information</th>
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**Artwork Background Statement (Maximum 100 words)**

*Please note: if successful, this statement, along with an accompanying image, may feature on Lane Cove Council’s website and other Council printed publications.*

**Parent/Guardian Consent (if under 18 years)**

*Applying artists who are under 18 years of age must provide parent/guardian consent to participate in this project.

I ______________________ (parent/guardian name) consent that I am the legal guardian of ____________________ (artist’s name). I declare that I have read and understood the Artist Brief document for the Street Libraries Project 2019 and believe that the artist is capable of achieving this project within the provided timeframe. I vow to support and assist them in any way I can throughout the project.

Signed: ______________________  Date: _________________
Street Library Design Template

This is a flat template of a Street Library showing the front, back and sides. It is not to scale however, you must use this template to

FRONT  SIDE ONE  BACK  SIDE TWO

PERSPEX DOOR
(DO NOT PAINT)