

How to create a Member Profile

Step 1. Sign into AAA Account Login area using your username and password



Step 2. Select 'Member Profile' in the right-hand side navigation bar

Membersnip ₇	
Home → My Account → Member Details My Account	
Hello Yvette (not Yvette? Log out)	→ Member Details
Hello Yvette (not Yvette? Log out) User to edit Vvette	→ Member Potails
Hello Yvette (not Yvette? <u>Log out)</u> User to edit: Yvette Name	→ Member Details 0 Member Profile Subscription
Hello Yvette (not Yvette? <u>Log out)</u> User to edit. Yvette Name Username*	Member Profile Subscription Orders
Hello Yvette (not Yvette? Log out) User to edit: Yvette Name Username* Yvette	→ Member Petails 0 Member Profile Subscription Orders
Hello Yvette (not Yvette? Log out) User to edit: Yvette Name Username* Yvette First Name	→ Member Profile 1 Member Profile Subscription Orders Logout Logout

Step 3. Setup an Art Space Profile

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Home → My Account → Member Profile Setup Profile	Member Details
t looks like you haven't created your unique Arts Access Australia Member Profile yet.	→ Member Profile
Setup an Art Space Profile →	Subscriptions
	Orders

- Step 4. Fill out the form
- Step 5. Submit profile by clicking on the Submit button at the end of the form
- Step 6. There will be a slight wait while an AAA representative approves your profile
- Step 7. You will receive an email when your Members Profile has been approved
- Step 8. Your profile will be published at <u>https://artsaccessaustralia.org/member-profiles/</u>.
- Step 9. You can update and edit your profile at any time by logging in to your account and going to the Members Profile area.