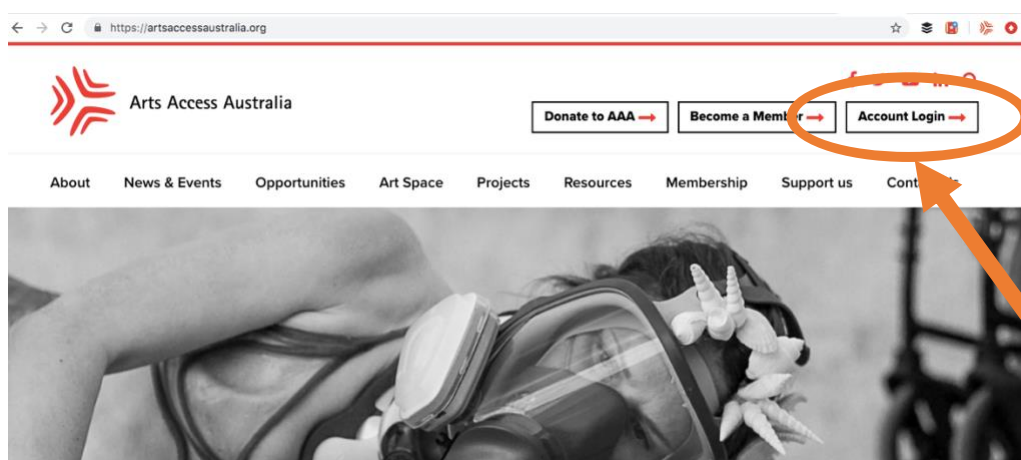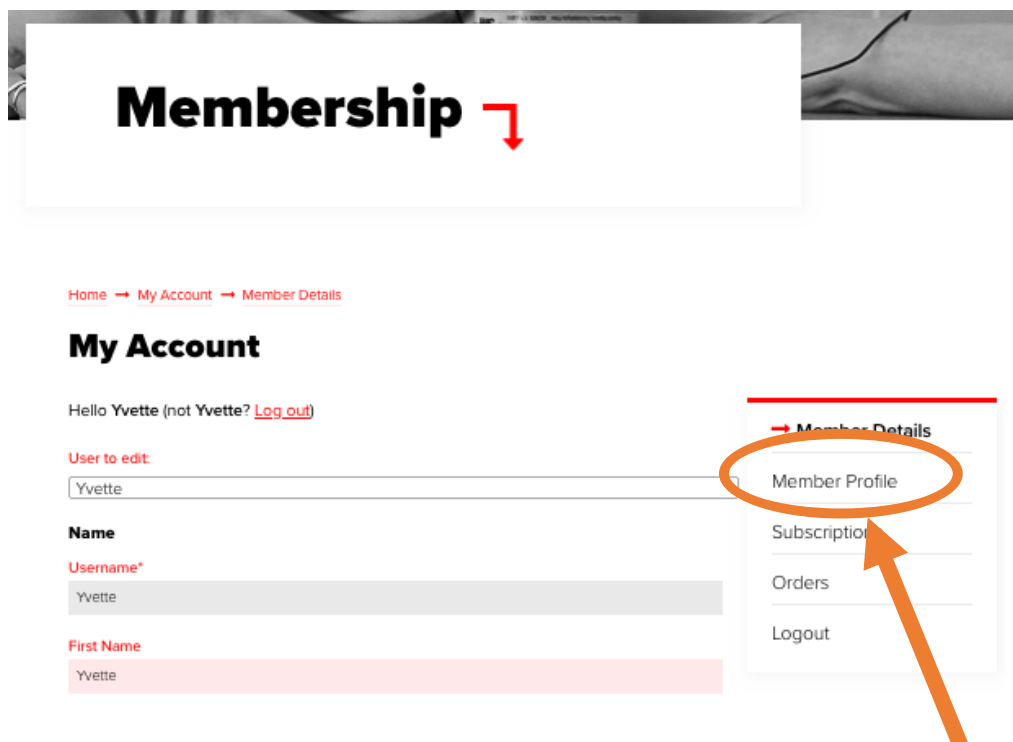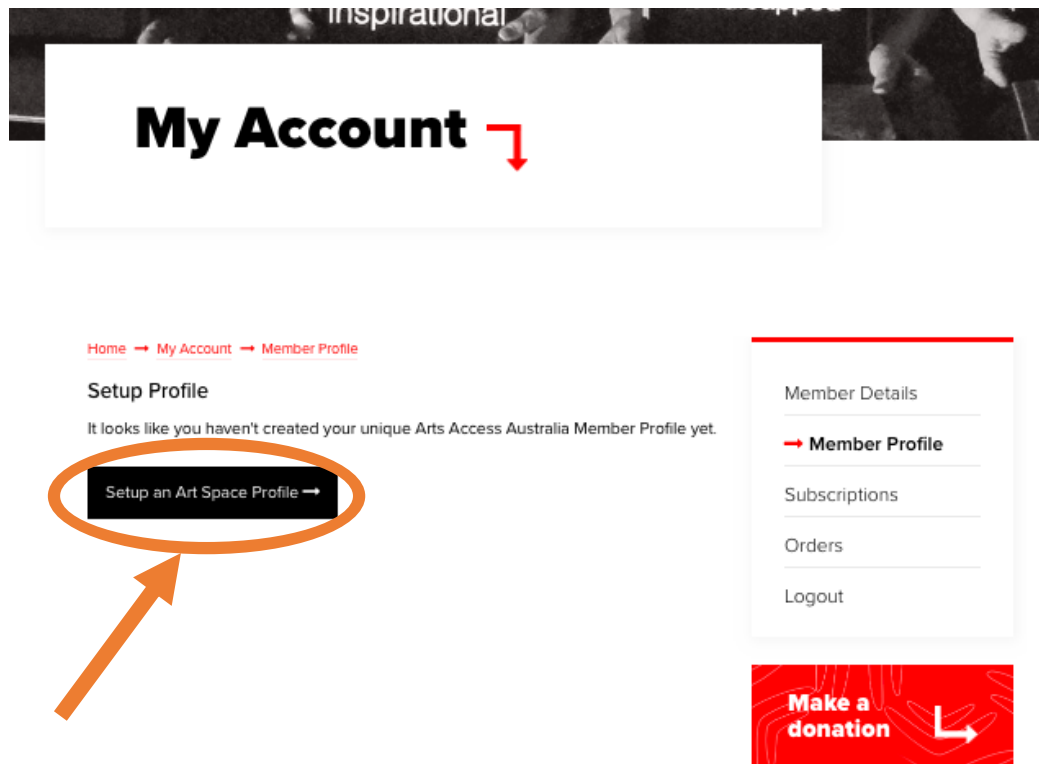# How to create a Member Profile

Step 1.   Sign into AAA Account Login area using your username and password

Step 2.   Select 'Member Profile' in the right-hand side navigation bar

Step 3.   Setup an Art Space Profile

Step 4.   Fill out the form

Step 5.   Submit profile by clicking on the Submit button at the end of the form

Step 6.   There will be a slight wait while an AAA representative approves your profile

Step 7.   You will receive an email when your Members Profile has been approved

Step 8.   Your profile will be published at https://artsaccessaustralia.org/member-profiles/.

Step 9.   You can update and edit your profile at any time by logging in to your account and going to the Members Profile area.