



National Leadership Award 2020 terms & conditions

1. **Deadline**

Nominations for the 2020 Arts Access Australia National Leadership Award close at 5pm (Australian Eastern Daylight Time) on 9 November 2020. Late applications will not be considered. Entries must:

- if sent by email, to info@artsaccessaustralia.org, be **received before** this deadline
- if sent by mail, to PO Box 3240 ROBERTSON NSW 2577, be **received before** the deadline. It is the applicant's responsibility to ensure that any entry is posted in sufficient time to be received by the deadline.

2. **Recipient selection**

Arts Access Australia (**AAA**) may select one applicant who best meets the selection criteria, and who AAA considers will derive the greatest benefit from the award, based on the person's skills, experience and responses provided in the application form and interview. AAA reserves the right not to make any selection.

3. **Nomination**

A nomination must include all of the information and documents that are stated in the nomination form as required. However, you are able to provide your application in any format (for example, an audio file) that you consider most appropriate for your needs, PROVIDED that your application includes all of the information required, including proposed budget (section 8) complies with stated word limits (as set out in section 6), and all additional material is in an allowable format and meets the requirements of section 7. Any nomination submitted without the required documents and information will not be considered.

4. **Availability**

All applicants must be available for interview in the week commencing 16 November 2020. The Award winner will be invited, and strongly encouraged, to attend the National Arts & Disability Industry Award ceremony (online) on 3 December 2020.

5. **Judging**

A judging panel selected by AAA (comprising representatives from AAA and other leaders in the Australian arts and disability sector) will judge the applications. All judging decisions are final and no correspondence will be entered into relating to the decision.

6. **Confidentiality**

All applications are confidential (with the exception of the successful recipient).



7. Budget

The award amount is up to a maximum amount of \$10,000. Applicants are invited to propose how they will use the awarded funds in a way that will provide each applicant the best opportunities to further develop their leadership skills and potential (for example, leadership or professional development training, access support and services, office set-up; business equipment and technology; related travel and accommodation; resume and portfolio development). These examples are not meant to be limiting in any way. It is up to each applicant to identify the areas and potential resources that best suit the applicant. AAA will discuss and agree this proposed budget, and timing of payments, with the successful applicant, once a decision on the Award has been made. AAA will also discuss with the successful applicant at that time any other ways in which AAA can provide, or can facilitate the provision by others of, other benefits or opportunities, on a “in-kind” basis, to further develop the recipient’s leadership skills and potential. Funds will be provided as an electronic funds transfer to the recipient’s nominated bank account based on the approved budget, in accordance with the agreed instalments.

8. Award reporting

The successful recipient must provide a summary of the recipient’s experience, the leadership development activities undertaken and the personal and professional benefits derived from the Award to the AAA CEO by no later than 3 December 2021. It is up to the recipient to determine the format and content of this summary, that will, in the opinion of the recipient, provide the most useful information to AAA of the recipient’s experience. AAA may publish or otherwise promote that summary as it sees fit, in its discretion.

9. Communications requirements

Prior to the completion of the Award ceremony on 3 December 2020, the successful recipient must not make any public statement or other communication about receiving the Award without the prior written consent of AAA.

AAA grants to the successful recipient a non-exclusive, royalty free right to use the AAA name and logo and “National Leadership Award 2020” in connection with the marketing or promotion of the recipient, the recipient’s leadership, professional development or the Award.

The successful recipient grants a non-exclusive, royalty-free licence to AAA and the Australia Council for the Arts (A.B.N. 38 392 626 187) (“**Australia Council**”) to use, reproduce and communicate, in whole or in part, including reproduction of the work on the internet, images of and quotes from the recipient and information from the application (including the material submitted by the recipient for use in any AV pack to be communicated as part of the award ceremony (“**AV Material**”)) for marketing and promotion of AAA, Australia Council, National Leadership Award and the National Arts and Disability Industry Awards event. The successful recipient agrees to be reasonably available for interviews and other marketing or promotional activities in connection with the Award, as requested by AAA.

The recipient warrants, for the benefit of both AAA and the Australia Council, that the AV Material does not infringe the rights (including copyright) of any person and that the recipient



does not need the permission or authority of anyone else to give the licence granted by these terms and conditions. If requested by AAA, the recipient must sign a copyright release form in respect of the AV Material, in the form required by AAA.

10. Access requirements

AAA will make reasonable endeavours to meet any access requirements for the award presentation, in consultation with the recipient. Applicants must clearly state access needs in the application.

11. Other

Board members and employees of and contractors to AAA are **NOT ELIGIBLE** to apply for the National Leadership Award.

These terms and conditions may be amended, deleted or added to from time to time at AAA's discretion and these will be published on the AAA website in a timely manner.