



Annual General Meeting 2021

Call for nominations for election as director of AAA

The Annual General Meeting of Arts Access Australia (A.B.N. 20 084 007 321) will be held in Sydney and online, via Zoom, on Friday 28 May 2021. Details of the timing and location will be provided when the formal notice of meeting is issued in early May.

The AGM will include a ballot for the election of two directors to the Board to be voted by the Ordinary Members of AAA. Any Ordinary member of AAA who is a paid up financial member as at the date of nomination (and who remains a paid up financial member as at the date of election) may nominate to stand as a candidate for election (**Candidate**). A Candidate must not be a person who is ineligible to be a director of, or disqualified from managing, a company under the *Corporations Act 2001* or disqualified from being a Responsible Person under the *Australian Charities and Not-for-profits Commission Act 2012* within the previous 12 months.

Elected Candidates will serve as a director for two years. At the end of the term, a director is eligible to stand for re-election, for a maximum of three consecutive terms. The AAA Board meets 11 times a year, on the last Friday of every month (other than December), for two hours. Board meetings usually occur using Zoom. Directors can expect to spend two hours each month in preparation for each meeting. From time to time, additional extraordinary Board meetings may be required. In addition, directors may be required to serve on additional committees of the Board, and to attend AAA and industry events. All director roles are voluntary.

A nomination must be in writing and signed by the Candidate.

A Candidate may also submit written material, not exceeding 150 words, in support of the Candidate's nomination and a digital high-resolution headshot of the Candidate, not exceeding 50mm by 50mm in dimensions (in JPEG, PNG or TIFF format only). Please note, the Returning Officer for the election is authorised to edit any Candidate material for the purpose of correcting obvious errors or to ensure that it contains no more than 150 words.

AAA must receive a valid nomination and any supporting material by mail (sent to *PO Box 3240 Robertson NSW 2577*) or by email (sent to *info@artsaccessaustralia.org*) by **5pm (AEST)** on **Wednesday, 21 April 2021**.

The Returning Officer must reject a nomination if satisfied that:

- (i) the nomination is not made in accordance with this notice; or
- (ii) the person nominated is not eligible to be elected.