

2022 National Leadership Award terms and conditions

Important information. Please read.

When you make an application for the 2022 Arts Access Australia (**AAA**) National Leadership Award (**Award**), you are telling AAA you have read, understand and agree to these terms and conditions. You are also telling AAA all information in, or provided in connection with, the application is true, accurate and current. If you are nominating another person for the Award, you are further telling AAA:

- 1 you have told the person of your plan to nominate them.
- 2 you have the person's permission to: do each of the following
 - a. nominate the person.
 - b. disclose the information in the application.
 - c. agree, on behalf of the person, to these terms and conditions.
- 3 you agree, on behalf of the person, to these terms and conditions.

If, after reading this document, you cannot agree to these terms and conditions do not make an application. If the person you are nominating does not agree to the nomination, or does not agree to these terms and conditions, do not make an application.

If you do not understand any part of these terms and conditions, you can ask someone you trust if they can help you understand. You can also ask AAA for more information or an explanation you can understand. You can do this by sending an email to info@artsaccessaustralia.org, with "NLA 2022 T&Cs – Question" in the subject line.

You must send any request promptly, and well before the nomination deadline. You are responsible for ensuring AAA has sufficient and reasonable time to reply, and for you to make any necessary decisions before the nomination deadline. AAA staff work part-time. AAA does not access the email address each business day. AAA will reply to any request within seven days from when AAA receives the request. A request is received only between 9am and 5pm, Australian Eastern Daylight Time (**AEDT**) on a business day.

1. **Deadline**

Nominations for the Award close at 5pm AEDT on Monday, 7 November 2022. Late applications will not be considered. You are responsible for ensuring your application is submitted in sufficient time to be received by the deadline.

2. **How to nominate**

Nominations may be:

- 2.1 sent as content in, an attachment to or a URL link to a webpage included in one of the options in paragraph 2.2



2.2 sent by:

- a. email, to NLA@artsaccessaustralia.org.
- b. direct message to AAA on Facebook, to [@ArtsAccessAust](#).
- c. direct message to AAA on Instagram to [@artsaccessaust](#).
- d. direct message to AAA on Twitter to [@ArtsAccessAust](#). [Please check each link is correct and directs to the relevant direct messaging functionality of each platform]

If you provide a URL link to your application, you must ensure that your application can be viewed, downloaded and saved from which the nomination can be viewed, downloaded (where relevant) and saved locally. The URL link must take a user directly to your application. The judging panel will not access a URL (and will not consider any application content) that requires them to log in or sign up, irrespective of whether signing up is free. If you provide a link to files that are password protected) you must provide AAA with the password when you provide the URL link.

3. Recipient selection

AAA may select one applicant who best meets the selection criteria, and who AAA considers will derive the greatest benefit from the Award. This is based on the person's application. AAA reserves the right not to make any selection.

4. Nomination

You may nominate an artist or arts worker with disability who you consider is:

- 4.1 an emerging leader, or
- 4.2 demonstrating leadership potential.

The person must also satisfy all the selection criteria. You may nominate yourself.

5. Application process

You can make an application in any format that is appropriate for the information you include and your access needs. The application must have all required information and comply with content limits.

You must include in your application your name, the name of the person you are nominating for the Award, and a means by which AAA can contact you, if necessary.

You are asked to respond to the question:

Why is the person you are nominating a worthy recipient of this Award?"

You can respond in the way you think best, but your application must clearly set out why the person you are nominating is an emerging leader, or shows leadership potential, in the disability arts sector having regard to the selection criteria set out in paragraph 7.3 below. To assist you, several prompts



or suggestions of the types of information you may want to include are provided. However, you are not required to answer any of these prompts.

If you are nominating yourself, you may, at your option, provide a testimonial from another person, in which that person supports your nomination and indicates why they consider you to be an emerging leader, or showing leadership potential, in the disability arts sector. A testimonial must comply with relevant content limits.

After your application is received, AAA will (using the address you provide in your application) ask you to:

- 5.1 provide more information about the person nominated.
- 5.2 confirm the person nominated in your application satisfies all eligibility requirements.
- 5.3 advise of access requirements for the Award ceremony (if the applicant is selected).

You must provide that information by the time set by AAA. If you do not do so, your application will not be an eligible application. The judging panel will not consider it.

6. Eligibility

The person nominated in an application must meet each of the following requirements for the application to be considered by the judging panel:

- 6.1 identify as person with disability, who is D/deaf, or both.
- 6.2 be an artist or an arts worker.
- 6.3 be 18 years of age or older.
- 6.4 be an Australian citizen or Australian permanent resident.
- 6.5 currently reside in Australia.
- 6.6 at the nomination deadline, be a financial Ordinary Member of AAA.
- 6.7 not be a previous recipient of the AAA National Leadership Award.
- 6.8 not be a AAA Board member, staff member or contractor at any time 12 months prior to the nomination deadline.

7. Selection criteria

- 7.1 The person nominated in the application meets all eligibility requirements.
- 7.2 The application (including any testimonial, where relevant) does not exceed the content limits.
- 7.3 The application shows the nominated person has:
 - a. an understanding of leadership and different ways in which a person can be a leader.
 - b. an understanding of disability leadership.
 - c. leadership potential, or at least one example of leadership.



- d. passion and capabilities, within the arts and disability community, the Australian arts community, a sector of the Australian arts community, or the broader community, to influence, motivate, advocate, organise, energise or lead (in any other way that you identify).

8. Content limits

There is no limit on the content of your responses to separate questions, but you must ensure your total response does not exceed the following content limits. We have set limits to ensure, as far as is practically and reasonably possible, consistency across different formats. This also allows you to provide more information in response to the issues where you consider your application is stronger.

If you exceed a content limit, your application will not be an eligible application. The judging panel will not consider it.

8.1 Word count limit:

- a. For an application that is or includes written or spoken word content:

800 words in total

8.2 Video recording (or similar) time limit:

- a. For an application that is a presentation of timed visual images (moving or still) with no written or spoken word content:

10 minutes total duration

- b. For an application that is a presentation of untimed still visual images, with no written or spoken word content:

30 individual images in total

8.3 Combinations of words and images limit:

- a. For an application that is a combination of written or spoken word content and a presentation of timed visual images (moving or still):

800 words in total and 10 minutes total duration

- b. For an application that is a combination of written or spoken word content and a presentation of untimed still visual images:

800 words and 30 individual images in total

- c. For an application that is a combination of spoken word content and a presentation of untimed still visual images:

800 words and 30 individual images in total, and 10 minutes total

- d. For a testimonial that is or includes written or spoken word content:

250 words in total

- e. For a testimonial that is an audio or video recording

three minutes total duration.



9. Availability

The person nominated in an application must be reasonably available on Friday, 2 December 2022 to attend the 2022 National Arts & Disability Awards ceremony. They must also be available for any reasonable pre-event planning, rehearsal and content pre-recording activities in the period three weeks prior to the ceremony. AAA will advise the Award recipient of any activities occurring prior to the ceremony, and AAA, Australia Council for the Arts (A.B.N. 38 392 626 187) (**Australia Council**) and the recipient will act reasonably, and fully co-operate in scheduling these events at mutually convenient times.

10. Judging

A judging panel selected by AAA will judge eligible applications. AAA's decisions on eligibility and the judging panel's decisions are final. No correspondence will be entered into relating to any decision.

11. Confidentiality

All applications are confidential (except for the Award recipient).

12. Award

The Award recipient will receive each of the following:

- 12.1 an original artwork by an Australian artist with disability as a lasting record and acknowledgement of the Award.
- 12.2 an amount of up to \$10,000 for the Applicant to further develop the Award recipient's leadership skills and potential (for example, leadership or professional development training, access support and services, office set-up; business equipment and technology; related travel and accommodation; resume and portfolio development). These examples are not meant to be limiting in any way. The AAA CEO and the Award recipient will discuss and agree the areas and potential resources that best suit the applicant's needs and timing of payments once a decision on the Award has been made.
- 12.3 an opportunity to talk about their leadership experience and potential, and their passion to effect change as part of the Award ceremony, which is a significant public event, and other events.
- 12.4 community and broader public recognition of the recipient's disability leadership.

AAA may also offer to provide, or facilitate the provision by others of, benefits and opportunities, to further develop the recipient's leadership skills, capabilities and potential, which may include mentoring, interaction with established leaders to share information and experiences, peer networking, leadership training, advocacy skills development, governance training, taking a leadership role in AAA or other projects, participation in AAA or other events, participation in Board meetings as an observer and skills development and training specific to the recipient's existing skills, knowledge and capabilities. The AAA CEO will discuss and agree with the Award recipient any additional in-kind benefits and opportunities that are provided, after the Award ceremony.



13. Award reporting

The Award recipient must provide a summary of the recipient's experience, the leadership development activities undertaken, and the personal and professional benefits derived from the Award. This must be provided to the AAA CEO by 3 December 2023. It is up to the recipient to determine the format and content of this summary, that will provide AAA with the most useful information of the recipient's experience.

The Award recipient will be invited to attend, and participate in, the 2023 National Arts & Disability Awards ceremony (online). This may satisfy the requirement to provide this summary. AAA will discuss, and where appropriate, agree this with recipient prior to the 2023 National Arts & Disability Awards ceremony.

AAA may use, reproduce, communicate, and publish or otherwise promote the summary as AAA determines, in its discretion.

14. Communications requirements

The Award recipient must not make any public statement or other communication about the Award or the ceremony before the end of the Award ceremony, without AAA's prior written consent.

AAA grants to the Award recipient a non-exclusive, royalty free right to use the AAA name and logo and "National Leadership Award 2022" in connection with the recipient's leadership, professional development, business development, or the Award.

The Award recipient grants to AAA and Australia Council a non-exclusive, royalty-free licence to use, reproduce and communicate, in whole or in part, including reproduction on the internet, images of and quotes from the recipient, application content and information provided in connection with the application, including material used in any AV pack included in the award ceremony (**AV Material**) for marketing and promotion of AAA, Australia Council, National Leadership Award and National Arts and Disability Awards (**Licence**).

The Award recipient agrees to be reasonably available for interviews and other marketing or promotional activities in connection with the Award or the ceremony, as requested by AAA.

The recipient warrants, for AAA's benefit and Australia Council's benefit:

- 14.1 the AV Material does not infringe the rights (including copyright) of any person.
- 14.2 the recipient does not need permission from anyone else to give the Licence.

If requested by AAA, the recipient must sign a copyright release for the AV Material, in the form required by AAA.

15. Access requirements

AAA and Australia Council will make reasonable endeavours to meet the Award recipient's access requirements for the presentation of the Award at the Award ceremony, in consultation with the recipient.



16. Other

These terms and conditions may be amended, deleted or added to from time to time at AAA's discretion. These will be published on the AAA website in a timely manner.

New South Wales law governs these terms and conditions.